

# RENWICK SCHOOL - PRINCIPALS DISCIPLINE TRAIL

## Principles

- 1 It must be fair
- 2 It must allow for counselling and restorative justice practices
- 3 The Principal, Staff, Board of Trustees and Parents /Caregivers must provide support
- 4 Conflict should be avoided as it is counter-productive to all concerned
- 5 Interruptions to the key tasks of teaching and learning should be avoided
- 6 Student growth in self-discipline and maturity will be recognised
- 7 The Principals Discipline Trail will be implemented when all other forms of intervention have not made a difference to student behaviour

## Summary

### ***Before a student is referred to the Team Leader, AP or DP***

The class teacher will have used all their skills/strategies at his/her disposal to resolve the problems and return the student to the learning situation.

This includes clearly discussing with the student:

- (i) the unacceptable behaviour – poor choices
- (ii) alternative behaviour that is acceptable – good choices
- (iii) the consequences of continuing with such poor behaviour choices

The parents/caregivers will be informed at an early stage and presented with all relevant information.

### ***Before a student is referred to the Principal***

The Team Leader, AP or DP will have counselled the student, supported the class teacher and contacted the parents/caregivers and presented them with all relevant information.

### **AD/DP/Team Leader/Class Teacher refer the student to the Principal**

(All background documentation containing course of action will be complete)

## Discipline Trail

***Once a student is on the Discipline Trail they can earn their way off it by responding to the plans put in place for the period of time described. If they fail to respond to the intervention at each step, they move to the next step on the trail.***

- Step 1** Student referred to Principal – parents contacted and student explains behaviour choices to parents. Plan put in place to monitor student signed by parents, student, class teacher and Principal. Student is monitored and placed on the Discipline Trail for 1 month.
- Step 2** Student referred to Principal – Parents/caregivers involved, student stood down – (refer to Guidance for Principals and BOT's for Stand Downs, Suspensions, Exclusions and Expulsions), followed by 2 day 'in school suspension', outside agencies involved and joint conference decides further action to be taken. Monitoring and review in 1 month.
- Step 3** Behaviour does not improve – Board of Trustees informed Parents/Caregivers, BOT rep and Principal meet. Student is Stood Down – (refer to Guidance for Principals and BOT's for Stand Downs, Suspensions, Exclusions and Expulsions). Student returns on agreed conditions and 5 day 'in school suspension'. Board informed of conditions when student returns – Monitoring.
- Step 4** Behaviour still unacceptable - refer to Guidance for Principals and BOT's for Stand Downs, Suspensions, Exclusions and Expulsions - Suspend student.
- Step 5** Behaviour still unacceptable - refer to Guidance for Principals and BOT's for Stand Downs, Suspensions, Exclusions and Expulsions - Exclude student.

***Note: if any student behaves in a manner that is considered dangerous/violent and compromises the safety of other students or staff, the principal retains the right in consultation with the BOT Chairman to immediately suspend the offending student.***

**Reviewed August 2015**